## **BOARD OF AGRICULTURE AND CONSUMER SERVICES**

## **RECORDS SUBCOMMITTEE**

# Electronic meeting held during state of emergency due to novel coronavirus (COVID-19) Friday, February 5, 2021

# **AGENDA**

# 11 A.M. 1. C

- 1. Call to order
- 2. Roll call
- 3. Discussion of request for release of records
- 4. Public comment period
- 5. Adjourn

#### **PUBLIC PARTICIPATION**

Members of the public may listen to the meeting via the Cisco WebEx platform using the link, access code, and password below.

#### **Event address for attendee:**

https://covaconf.webex.com/covaconf/onstage/g.php?MTID=efb29c61f0769967ec9bd50b8a409b78f

Event number (access code): 178 712 5499 Event password: ihNPDqZE263

## To join the audio conference only:

Call the number below and enter the access code.
US Toll (517) 466-2023
US Toll Free (866) 692-4530

If you would like to comment during the public comment portion of the meeting, please sign up to do so using the WebEx Q&A feature. Via the Q&A feature, send the Meeting Host your first and last name as well as the name of the organization, if any, on whose behalf you will be commenting (e.g., Joe Smith with ABC Organization). If you join the meeting using the audio conference only or are unable to locate the WebEx Q&A feature to sign up for the public comment portion of the meeting, please dial \*3 on your phone to raise your hand. You may also email your first and last name as well as the name of the organization, if any, on whose behalf you will be commenting to <a href="mailto:katherine.coates@vdacs.virginia.gov">katherine.coates@vdacs.virginia.gov</a>. During the public comment portion of the meeting, the Meeting Host will unmute your microphone and announce that it is your turn to comment. Please minimize the background noise at your location.

Should any interruption of the broadcast of this meeting occur, please call 804-786-3538 or email <a href="mailto:katherine.coates@vdacs.virginia.gov">katherine.coates@vdacs.virginia.gov</a> to notify the agency. Any interruption in the broadcast of the meeting shall result in the suspension of action at the meeting until repairs are made and public access is restored.



# VIRGINIA FREEDOM OF INFORMATION ADVISORY COUNCIL COMMONWEALTH OF VIRGINIA

# ELECTRONIC MEETINGS PUBLIC COMMENT FORM

WE NEED YOUR HELP--Please give us your feedback regarding how meetings using electronic communications technology compare to traditional meetings where everyone is present in the same room at the same time.

1. Name of the public body holding the meeting:									
2. Da	ite of t	he me	eting: _						
3. W	hat are	e your	overall	though	nts or comments	about this meeting?			
4. W	here d	id you	attend	this me	eeting main me	eeting location OR from a remote location? (circle one			
		~			•	or audio/visual, devices and/or software usedplease hone, iPad, Skype, WebEx, Telepresence, etc.):			
6. W	_	u able	to hear	everyo	ne who spoke at	the meeting (members of the body and members of the			
•			2	1	Excellent 5				
	1	2	3	4	5				
	CON	MMEN	VT						
7. Ho	w eas	v was	it for v	ou to o	btain agenda mat	erials for this meeting?			
	Easy	-	=		D: CC:14				
	1	2	3	4	5				
	CON	ИМЕN	VT						
	-			rstand v nterfer	——————————————————————————————————————	s said or did static, interruption, or any other			
	Easy	, –		4	Difficult				
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	CON	ИМEN	VT						
9. If 1			used au	dio/vis	sual technology,	were you able to see all of the people who spoke?			
	Poor	-			Clearly				
	1	2	3	4	5				
	CON	<i>M</i> MEN	JТ						

10. 1	Poorl		any pro	Schlath	Clea	owerPoint, etc.), were you able to hear and see them?
	1	2	3	4	5	, <u>, , , , , , , , , , , , , , , , , , </u>
	COM	IMEN	[T			
11.	Were th	ie mer	nbers a	s attent	ive and	d did they participate as much as you would have expected?
	Less				Mor	re
	1	2	3	4	5	
	COM	IMEN	T			
12. V				•		in how the members interacted?
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	Very Different				No Difference	
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	Very	Differ				No Difference
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	COM	IMEN	T			
13. I	<b>Did you</b> Hind					help or a hindrance? Helped
		1	2	3	4	5
	COM	IMEN	[T			
14. F	How wo	uld yo	ou rate	the ove	rall qu	ality of this meeting?
		Poor				ellent
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	COM	IMEN	T			
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THA	UNK Y (	JU. P	iease s	ena you	ır comj	pleted form by mail, facsimile or electronic mail to the FOI

Council using the following contact information:

Virginia Freedom of Information Advisory Council General Assembly Building, Second Floor 201 North 9th Street, Richmond, Virginia 23219 foiacouncil@dls.virginia.gov/Fax: 804-371-8705/Tele: 866-448-4100